Superior Court Case Management System (SC-CMS)

Project Update

Maribeth Sapinoso, Project Manager

October 26, 2012

SC-CMS Project Status

- **Vendor Procurement**
  - ✓ Evaluation of Written Proposals Completed – September 14, 2012
  - ✓ Executive Summary Report Completed – September 21, 2012
    - Written Evaluation Scores
    - Financial Analysis Review
  - ✓ Results Reviewed by Project Steering Committee – September 25, 2012

SC-CMS Project Status

(Continued)

- **Vendor Procurement**

✓ Notify Vendor of Demonstrations – September 25, 2012

- Vendor Demonstrations
  - October 9 - 11, 2012
  - October 16 - 18, 2012
- Executive Summary Report Scheduled for October 23, 2012
- Results Reviewed by Project Steering Committee Scheduled for October 23, 2012
- Client On-Site Visits of Top Ranked Vendors
  - November 26 – December 7, 2012

SC-CMS Project Status

(Continued)

Court User Work Group (CUWG)

- Project Charter Signing by Associations Planned for Completion by October 22, 2012
- Voting and Non-Voting Members Appointed by Associations
- Kick Off Meeting Planned for November 7, 2012

New Team Members

✓ ***Rena Hollis*** *(Part Time),* Business Analyst, August 30

✓ ***Tami Whitney***, System Integrator/Tester, September 4

✓ ***Linda Myhre Enlow***, Business Analyst, October 15

SC-CMS Project Status

(Continued)

Project Communication

- ✓ Presentation at Association of Washington Superior Court Administrators (AWSCA) Fall Conference – October 1, 2012
- ✓ Brochure
- ✓ Project Extranet Site

  (http://inside.courts.wa.gov/SC-CMS)

  - Frequently Asked Questions (FAQs)
  - Background, Timeline, Documents
  - Evaluation Teams, Representatives on the Project

Your Representatives on the Superior Court Case Management System (SC-CMS) Project

LEGEND

- Western County
- Eastern County

* = 4 members from the SCJA and AWSCA collectively

	Superior Court Judges' Association (SCJA)	Washington State Association of County Clerks (WSACC)	Association of Washington Superior Court Administrators (AWSCA)	Washington Association of Juvenile Court Administrators (WAJCA)	District and Municipal Court Management Association (DMCMA)	Technical Staff Supporting the Associations and the Project	Washington State Bar Association (WSBA)	Access To Justice Board (ATJ)
JISC Representatives	Judge Jeanette Dalton, Kitsap County Judge Thomas Wynne, Snohomish County	Barbara Miner, King County	Marti Maxwell, Thurston County	William Holmes, Kittitas County	Aimee Vance, Kirkland Municipal Court			
Project Steering Committee	Judge Jeanette Dalton, Kitsap County	Barbara Miner, King County Kevin Stock, Pierce County Betty Gould, Thurston County	Frank Maiocco, Kitsap County Paul Sherfey, King County	Brooke Powell, Island County	Aimee Vance, Kirkland Municipal Court			
Request For Proposal (RFP) Evaluation Team	Judge Thomas Wynne, Snohomish County Judge Gary Bashor, Cowlitz County Judge Palmer Robinson, King County Judge Bruce Spanner, Benton/Franklin Counties	Kim Morrison, Chelan County Patty Chester, Stevens County Kathy Martin, Walla Walla County Sarina Aiello, King County Teri Nielsen, King County	Delilah George, Skagit County Nancy Jo Campbell, Clark County Jeff Amram, Clark County Ann Howard, Snohomish County Bev Morgan, Thurston County			Lea Ennis, King County Chris Shambro, Snohomish County Brian Ferris, Thurston County Mike Almvig, Skagit County		
Court User Work Group (CUWG)	1 Voting Member*	4 Voting Members Kim Morrison-Chelan County Patty Chester-Stevens County Kathy Martin-Walla Walla County Sarina Aiello-King County	3 Voting Members* Pat Austin-Benton/Franklin County Lea Ennis-King County Delilah George-Skagit County	1 Voting Member Carol Vance-Benton/ Franklin County	1 Non-Voting Member Lynne Campeau-King County (Issaquah)		1 Non-Voting Member	1 Non-Voting Member

Active Project Risks

Total Project Risks			
Low Exposure	Medium Exposure	High Exposure	Closed
6	3	0	4

Significant Risks Status

Risk	Probability/Impact	Mitigation
None at this time		

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
0	0	0	0

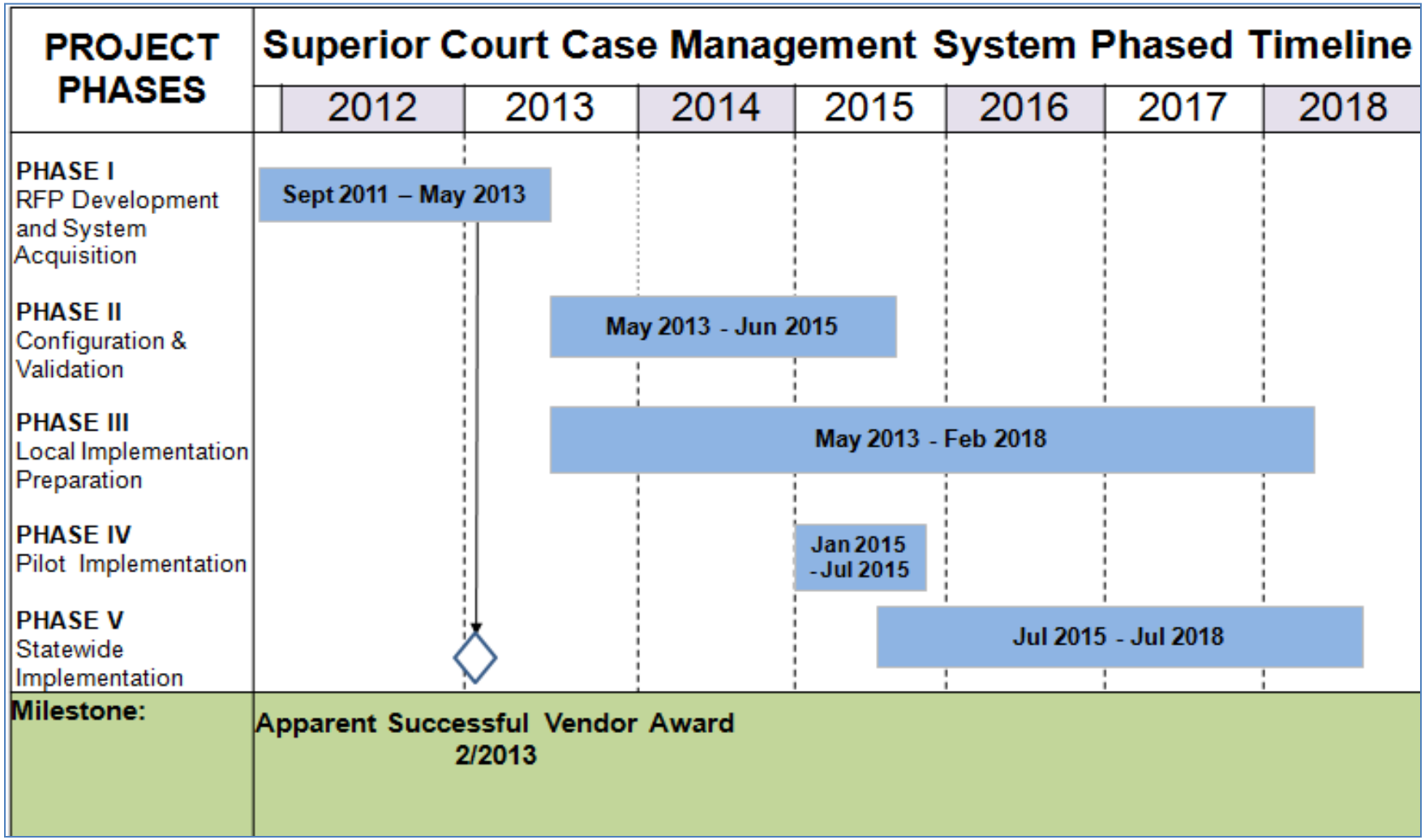
High Urgency Issues Status

Issue	Category	Action
None at this time		

Phase 1 Next Steps

MILESTONE	DATE
✓JISC Approval to Release RFP	June 2012
✓Publish RFP	June 2012
✓Vendor Proposals Due	August 2012
✓Evaluate & Score Written Responses	September 2012
✓Steering Committee Confirms Top Ranked Vendors for Demos	September 2012
Complete Vendor Demos	October 2012
Steering Committee Confirms Top Ranked Vendors for Onsite Visits	October 2012
Complete Onsite Visits	December 2012
Steering Committee Makes Recommendations to JISC	February 2013 JISC Meeting
Notify Apparent Successful Vendor	February 2013
Complete Contract Negotiations	May 2013
Phase 1 Complete	May 2013

Phase 2 Planning - Next Steps

MILESTONES	DATE
Develop and Validate Court Business Process Models	In Progress
Prepare AOC Technical Environment	In Progress
Court User Workgroup Kick Off Meeting	November 2012
Court Readiness Assessment Plan	November 2012
Implement Court Readiness Assessment Plan	January 2013
Interface Designs Between SC-CMS and Court Applications	1st Quarter 2013
Select Pilot Court	1st Quarter 2013
Begin Phase 2	May 2013

SC-CMS Project High Level Schedule